



INSTITUTE OF CHEMICAL TECHNOLOGY, MUMBAI

Category I Deemed-to-be-University, Elite Status & Centre of Excellence – Govt. of Maharashtra
Matunga, Mumbai- 400 019, India

Website: www.ictmumbai.edu.in; Email: recruit@ictmumbai.edu.in

Tel: 022-3361-1111/ 2222, Fax: 022-3361-1020

NAAC: A++, CGPA:3.77/4.00; NIRF 2018: Engineering: 10, Pharmacy: 4, University: 19, Overall:30

• MUMBAI	• IOC BHUBANESWAR	• MARATHWADA JALNA
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Staff Recruitment

Application Form for the post of Administrative Officer – Off Campus (Assistant Professor Level)

(For office use only)						Paste your recent passport size photograph here and sign across the photo so that part of signature should be on form			
Eligible:.....(Yes / No) If not Eligible, reason thereof: <p style="text-align: center;">(Signatures of Screening Committee Members)</p>									
Details of Fee Payment (<i>Cheque at a par of ₹ 1000/- only</i>).									
Draft Number		Date of Issue		Amount		Name of the Bank and Issuing Branch		Name of the Bank on which Drawn	
1	Name (In Capital Letters)	First Name			Middle Name		Surname		
2	Date of birth	Day	Month	Year	Age as on last date of advertisement	Years	Months		
3	Place of birth	City/Village			State		Country		
4	Mother's Name								
5	Father's Name								
6	Address	Correspondence				Permanent			
		City: District: State: Pin Code: Mobile: Email:				City: District: State: Pin Code: Mobile: Email:			

7	Nationality	
8	Sex	Male/ Female/Transgender: _____
9	Community/ Category (Please strike out whichever options are not applicable)	Open/OBC/SC/ST/EWS: _____ Sl. No. of proof enclosed (if belongs to Reserved Category): _____
10	Marital status	Married/Unmarried/Divorced: _____ If married, name of spouse _____

11. Educational Qualifications *(Attach additional pages, if required)*

	Name of course	Name of the Board/ University	Year passed	Division	CGPA (if grading is applicable)	% of Marks (pl. indicates equivalent to CGPA also)	Subjects studied	Sl. No. of proof of enclosure
	(a)	(b)	€	(d)	€	(f)	(g)	(h)
10 th Class / equivalent								
10+2/Higher Secondary/ equivalent								
Bachelor's/B - tech degree								
Master's/M-tech degree								
PhD in tech Degree								
Other qualification (if any)								

12. Chronological list of Experience *(starting from current position/ employment)*

Designation	Name & address of employer	Period of Experience			Nature of work/ duties	Sl. No. of proof of enclosure
		From	To	No. of Years/ Months (As on last date of advertisement)		
(a)	(b)	(c)	(d)	(e)	(f)	(g)

13. Nature of Experience

	No. of Years	No. of Months	No. of Days	Sl. No. of proof of enclosure
a) Teaching				
b) Administrative				
c) Research				
d) Other experience, if any				
Total Experience				

** (Add separate sheet if required, to be annexed at relevant S.No.)*

14. Have you ever been punished during your studies at College/University? (Yes/No) :
15. Have you ever been punished during your service or convicted by a court of law? (Yes/No) :
16. Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? (Yes/No) :
17. Do you have any case pending against you in any court of law? (Yes/No) :
(Please provide details)

18. Any other information/qualification relevant to the post applied for:

19. Declaration

I, _____ son/daughter of _____ hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect or ineligibility being detected before or after the Selection Committee and University, my candidature/appointment may be cancelled by the University.

I have never been convicted or contemplated for any unlawful activity.

Signature of the Applicant

*Name as signed (in BLOCK LETTER)

Date: _____

**Application not signed by the candidate is liable to be rejected*

20. Please tick the enclosures attached:

Sl.	Check List	Sl. No. of enclosure	No. of Sheets
1.	Matric/Secondary/High School (10 th Class) Marks Sheet/ Certificate		
2.	Sr.Secondary/ Intermediate (12 th Class) Marks Sheet/ Certificate		
3.	Bachelor's Degree Final Year Marks Sheet/Degree Certificate		
4.	Master's Degree Final Year Marks Sheet/Degree Certificate		
5.	PhD's Degree Degree Certificate		
6.	Any other Qualification		
7.	Caste Certificate issued by the Competent Authority		
8.	Endorsement from the present employer(Govt Employer)		
9.	Joining Letter (s) from previous employer(s)		
10.	DD for the application fees (in original)		
11.	Any other		

Total number of sheets enclosed_____ (please give sequential number to each sheet and signature with date).

Candidates Signature